

OXFORD TOWN BOARD MEETING

Wednesday, February 14, 2024

The Regular Meeting of the Oxford Town Board was called to order by Supervisor Alan Davis at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Alan Davis

Council: John Hofmann

John Weidman

Carl Koenig

Ronald Charles

Highway Superintendent: William Pinney

Town Clerk: Mary Olmsted

Other present:

Oxford Town Justice Susan Ross

Bob Vincent

Matt Gieger

Approval of Meeting Minutes – Town Board Meeting February 14, 2024.

Minutes Previous Monthly Meeting:

Ron Charles made a motion to approve the January 10, 2024, minutes as written. Motion was seconded by John Weidman. 4 ayes.

Communications:

Roger Barrows (not present): Dog control report, satisfaction.

Justice Report: Annual report was given and explained what amount of money the court is bringing in for fines and surcharges. A written report was presented to the Board Members. The Justice records were examined, and fines collected were turned over to the proper town officials. Approval of the Justice report was motioned by Carl Koenig, John Hofmann seconded. All approved.

The Justice report will be on file at the Town Clerk's office.

Supervisor's Monthly Reports:

January 2024:

Revenues: \$101,139.97

Appropriations: \$128,344.61

Check Book Balances:

General: \$18,046.75

Highway: \$2,018.71

T&A: \$6,496.55

Water District#1: \$1,502.27

New Business:

Clayton Kappauf sent in information that the Oxford Agriculture FFA classes are making maple sugar. They requested to be able to tap the maple trees along the pool area to assist the classes in making the sugar. Motion was moved by Ron Charles, John Weidman seconded; 4 ayes.

It was presented to the Supervisor to consider the possibility of having someone else looking at the actions conducted financially and keeping the information up to par for annual audits on a regular basis and Carl Koenig offered to come in and look over the books as a second eye to review operations. John Weidman offered to assist Carl Koenig.

It was brought to Supervisor's attention that they should consider having a standard workday for employees and report the part-time or full-time retirement (6 hours per day) for employees enrolled in the NY State Retirement System. Motion made by Ron Charles, Carl Koenig second; 4 ayes.

AUD:

Alan talked to the Village of Oxford Clerk about hiring someone to conduct AUD and at what expense. Alan also talked to Tax Accountant, Theresa, about completing the current AUD that she is working on (which is currently 2020). Alan offered to do some of the extra leg work to make up the workflow. Would it be worth looking into the Williamson program? What time limit should the Accountant have to get the AUD completed? Are there other programs available to assist in the process? Table it until March. Motion moved by Carl Koenig, John Hoffman second. All approved.

Highway Superintendents Report:

Superintendent Wiliam Pinney presented to the board that NY State DOT offered the Town of Oxford Highway Department to have some milled pavement for free. He also brought up that the Comptrollers were up to talk to him about the actions at the Highway Department and why they do not purchase newer or additional equipment to assist them in their business. John Weidman asked why there are no bids being put out for stone availability. The board discussed whether advertising for stone would be cost effective for the Town. Motion of approval to pay the Bills and Claims was Ron Charles, John Hofmann seconded. All approved.

General Fund Vouchers: 26 – 43 — \$13,972.25

Highway Fund Vouchers: 22 – 41 — \$24,423.53

Alan Davis requested a motion for an Executive Session for issues concerning contracts, Ron Charles first and Carl Koenig second at 8:35 pm; 4 ayes.

Ron Charles made a motion to end the Executive Session. John Weidman seconded. All approved.

The end of the Executive Session was adjourned and moved to return to the Board meeting at 8:50 pm.

John Hofmann made a motion to allow the Supervisor to negotiate on behalf of the Board for the back health insurance buyout for 2022 and 2023 for \$1856.92 (MEO). Carol Koenig seconded. All ayes.

The Regular meeting was adjourned at 8:53 pm until the next meeting on March 13, 2024 at 7:30 pm.