

Oxford Town Board Meeting
Oxford Village Hall
Wednesday, January 11th, 2023 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:30 p.m.

The following individuals were present:

Supervisor Alan Davis, Town Councilman Ron Charles, Town Councilman Carl Koenig, Town Councilman John Weidman, Town Councilman John Hofmann, Town Justice Honorable Susan Ross, Patrick Moore, Dan Fagnani Engineer - Delaware Engineering, D.P.C., Town Highway Superintendent William Pinney, Chenango County Dept of Planning & Development: Matt Gladstone Planner, Allison Yacano Planner, Shane Butler Planning Director, Town of Oxford Planning: Robert Vincent, Holly Cirello, Paul Romahn, Clayton Kappauf, Roger Barrows, Deputy Town Clerk Gwen Hornbeck, and Town Clerk Tammy Dilfer.

Supervisor Davis led the Pledge of Allegiance to the United States of America.

Approval of the Board Meeting Minutes for December 14, 2022

Councilman Charles made a motion to approve the draft minutes for the Town Board meeting held on December 14, 2022, Councilman Weidman seconded the motion.
The motion was carried unanimously.

Supervisor Monthly Reports:

Revenues	\$ 218,740.62
Appropriations	\$ 139,594.92
Pool Donations	\$ 0.00
General Fund Checking	\$ 66,559.52
Highway Fund Checking	\$ 36,871.68
Water District #1 Checking	\$ 1,239.20
Pool Restoration Checking	\$ Closed
CARES (ARPA) Checking	\$ 167,805.48

Communications:

Supervisor Davis provided the Town's Excess Collateralization Reports for December 2022 to Town Clerk Dilfer for filing.

Supervisor Davis received a letter from the NY State Ag and Markets stating the annual Dog Control Inspection and Chenango County SPCA Inspection passed.

Town Supervisor Annual Reports:

Supervisor Davis presented his annual reports for the year 2022 including final year-end budget changes and 2023 starting balances.

Motion was made by Councilmen Charles and seconded by Councilmen Hofmann to accept and approval the Annual Supervisors Report.

The motion carried with 5 Ayes.

These reports will be on file in the Town Clerk's Office during regular office hours.

Town Clerk / Tax Collector Annual Reports:

The Town Clerk presented the Town Clerk's and Tax Collector's reports for the year 2022.

Motion was made by Councilmen Weidman and seconded by Councilmen Koenig to approve the Town Clerk and Tax Collector reports for the year 2022. Motion carried with 5 Ayes.

These reports will be on file in the Town Clerk's Office during regular office hours.

Town Supervisor 2023 Appointments:

Supervisor Davis announced the list of 2023 appointments for approval by the Board. There was some confusion with a couple member changes within the Planning Board and current Zoning Appeals which wasn't cleared before the time of current Board meeting.

A motion was made by Councilmen Hofmann to approve 2023 appointments minus Planning Board members and Zoning Board of Appeals until February meeting, seconded by Councilmen Charles. Motion carried with 5 Ayes. These reports will be on file in the Town Clerks Office during regular business hours.

Other re-organizational: Items concerning depository, newspaper, time and place, bills and claims, etc. were presented for approval.

Motion was made by Councilmen Hofmann and seconded by Councilmen Weidman to approve the other re-organizational items as presented.

The motion carried with 5 Ayes.

These reports will be on file in the Town Clerk's Office during regular office hours.

Town Justice Annual Report: Town Justice Honorable Susan Ross presented her annual Town Justice report dated 01/01/2022-12/31/2022.

The report contained a total of 639 cases which includes (VTL) Vehicle Traffic Law charges issued: 548 and (PL) Penal Law charges issued: 63, including additional information such as DWIs, AUOs, speeding, civil, and small claims.

Motion was made by Councilmen Weidman to approve Town Justice Report 2022 and seconded by Councilmen Charles. The motion was carried with 5 Ayes.

This report will be on file in the Town Clerk's Office during regular office hours.

Public Comment:

Supervisor Davis asked if there were any public comments, none mentioned.

Pool restoration project updates:

Dan Fagnani Engineer -Delaware Engineering, D.P.C presented pool restoration updates – No major updates on the pool project, reviewed the change order #5, finished small area of fence, complete site restoration in spring, replaced a couple window panes, retaining wall has been completed.

Dan recommends acceptance punch list for \$8000.00 for substantial completion with amendment, Councilman Charles moves motion for approval of punch list for substantial completion with amendment. Seconded by Councilman Hofmann, the entire board duly adopted.

Patrick Moore handed all keys for the pool to Supervisor Davis; all new locks have been installed.

The entire Board is grateful for the all the dedication Mr. Moore has put into the pool. We wish him the very best, thanking him for all his hard work.

New Business:

Chenango County Dept of Planning & Development: Shane Butler Planning Director, Matt Gladstone Planner, Allison Yacano Planner presented how you can best prepare for solar and potential wind development in your town. They presented the board with an informational packet of resources to review. Ultimately the first step is to update your comprehensive plan. You cannot stop solar, but you can somewhat control it by your comprehensive plan. Town of Oxford is one of the only towns with zoning implemented which puts them a few steps ahead. A comprehensive plan typically takes 1.5-2 years to implement. The town can adopt a law with a moratorium to change the town comprehensive plan to include solar and wind giving time to complete the comprehensive plan. However, the town must show progress with a comprehensive plan. The County Planning Board is available for any questions the Town of Oxford Planning Board might have. The entire Board thanked them for their time and assistance.

Paul Romahn reported from the Planning Board, Mr. Ken Ryan is stepping down from the Town of Oxford Planning Board. The Town of Oxford is very appreciative of the 50 years of dedicated service Mr. Ryan has given to the Town of Oxford Planning Board. He will be missed.

Delaware Otsego County Snow Riders lost a portion of their trail from a private land purchase on Cousins Road. They are asking for approval to use a small portion of Cousins Road to travel. Motion was made by Councilmen Charles and seconded by Councilmen Hofmann to approve the use of a small section of Cousins Rd with the understanding at their own risk and insurance. The motion was carried with 5 Ayes.

Supervisor Davis presented previous Town Clerk Anthony's report of neighboring town dog license fees. The Town of Oxford is on the low side. Mr. Davis would like to increase the Spay/Neuter fee from \$5.00 to \$7.00 per dog and unspayed/unneutered fee from \$13.00 to \$15.00.

The current dog redemption fee is \$75.00 which is passed through to the Chenango County SPCA without any cost coverage for the Dog Control Officers time.

Supervisor Davis would like to increase the redemption fee as follows: \$100.00 for first time offence, 2nd time offence of same dog in one consecutive year \$150.00 fee.

Councilman Weidman made a motion to approve the Spay/Neuter fee from \$5.00 to \$7.00 per dog and unspayed/unneutered fee from \$13.00 to \$15.00, redemption fees from \$75.00 to \$100.00 for first time offence, 2nd time offence of same dog in one consecutive year \$150.00 fee effective March 1st, 2023. A notice will be placed on the Town Web Site. The motion was carried unanimously.

The Town of Oxford Assessor Clerk informed Supervisor Davis the Governor approved all residential parcels in Town and Village will receive a post card regarding senior citizen discount available to them. This postcard will be sent by the Town. They are estimating approx.1500 parcels. There will be a cost to this mailing.

Old Business:

The van on Northrups Corners has been moved off the roadside. The Superintendent and Town of Oxford Board thank the NY State police for their assistance in the safety matter.

Maintenance records for Town Highway trucks are in the process of being implemented. Spreadsheets have been created; December expenses have been added. Councilman Weidman asked to include Loader and other equipment, Supervisor Davis stated it would not be a problem to add them.

Supervisor Davis received a \$1800.00 water bill for the Town Pool Restoration project. The Pool had to be filled a second time. Town Clerk Dilfer wrote a letter to the Village Board asking for a reduction due to the leak. The Village Board approved forgiving the balance as part of their contribution towards the Pool Restoration Project. Supervisor Davis on behalf of the Town Board thanks the Village Board members, Mayor Terry Stark and Village Clerk Shelly Marks for their generosity.

Cintas updates: Superintendent Pinney has asked Cintas to hold off with First aid check ins until he called them. Councilmen Charles stated the Town could buy what is needed Tums, Tylenol etc.... Town Clerk Mentioned Oxford EMT's would plenish basic first aid item at no cost. Supervisor Davis asked the Board members to table this until the next meeting.

Highway Superintendent's Report:

The Mack salesman stopped by with letter informing all 2023 orders have been pushed back until further notice. Current pricing is no longer valid, if the Town of Oxford would like to keep their place in line, Mack would need to requote once pricing and truck availability becomes available.

Superintendent Pinney reports he found a new 2023 HX520 International truck for sale in Albany, he gave Supervisor Davis the truck details along with pricing. Supervisor Davis went over the details, the truck is not necessarily set up for a municipality truck but can be altered to fit the town needs. Superintendent Pinney stated a letter of intent is needed. Supervisor Davis feels this would be the best fit for the Town since there are long wait lists at all manufactures.

Motion was made by Councilmen Hofmann and seconded by Councilmen Charles to approve the purchase of 2023 HX520 International truck not to exceed \$163,000.00. The entire board duly adopted with 5 Ayes.

The entire board signed the following letter on file at Town Clerks Office during regular business hours:
To whom it may concern:

In agreement with the Highway Superintendent, the Oxford Town Board believes it is in the best interest of the Town to purchase a 2023 International 10 Wheel Truck outside of the normal town practice. Multiple attempts to order and get pricing through Sourcewell or OSG have been unsuccessful. The most recent attempt was to order a Mack truck with a set price and a possible build date of 2025, then in early January 2023 we received a letter stating they could no longer guarantee the price or build date. Mack Rep. stated they would let us know when we could order a truck again. For these reasons and due to our ageing truck fleet, we believe it is in the Town's best interest to purchase this truck.

Bills and Claims:

Councilman Charles made a motion to approve the Bills and Claims as presented with Abstract #1 Councilman Koenig seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on February 08, 2023, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 9:21 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Town Clerk