

**OXFORD TOWN BOARD MEETING**  
**Wednesday, January 13, 2021**

The Re-Organizational Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America. Due and timely notice, concerning this meeting, was published in the Norwich Sun and placed on the Town website.

Present were:

Supervisor: Lawrence Wilcox  
Council: Ron Charles - Absent  
              Alan Davis  
              John Hofmann - Absent  
              Carl Koenig  
Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Bill Pinney

Others Present:

**Minutes Previous Monthly Meeting:**

Alan Davis made a motion to approve the December 9, 2020 minutes. Motion was seconded by Carl Koenig and carried with 3 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets as of December 31, 2020 and the Accounting Sheets as of December 31, 2020 after budget changes and a list of the budget changes that were made. He also gave the following Revenues, Appropriations and Checkbook Balances:

**December 2020**

Revenues	\$41,533.05
Appropriation	64,060.22

Check Book Balances:

General	\$13,460.73
Highway	5,896.31
T&A	1,761.14
Water District #1	683.37
Pool Restoration	2,060.98

**PUBLIC COMMENTS:**

New District 122 Assemblyman, Hon. Joe Angelino, introduced himself and stated that he was trying to attend all the Town Board meetings in his district. His staff and phone numbers will be staying the same and he will try to keep up with the great job that was done by his successor, Hon. Clifford W. Crouch. Hon. Angelino answered several questions from the Town Board and thanked them for letting him take time during their meeting.

**SWIMMING POOL REPORT:**

Patrick Moore, Pool Director, gave an update on the progress of the Oxford Town Pool renovation. He went over the preliminary blue prints and specs that have been generated so far by Delaware Engineering and answered questions from the Board members. He stated that the process is still going on and approximately 50% complete. The plans showed all aspects of the pool, including the changes to the piping and other areas that will help in the upkeep and operation of the pool. Delaware Engineering also submitted a chart showing the Town of Oxford municipal swimming pool improvements and estimated project cost summary.

**COMMUNICATIONS:**

The collateral deposit information for the month of December 2020 was received from the Bank of New York Mellon.

Report was received from New York State Ag & Mkts that they have inspected the records of the dog warden and found them to be in good condition and up-to-date.

**Town Supervisor Annual Reports:**

Supervisor Wilcox presented his annual reports for the year 2020, including after year-end budget changes and 2021 starting balances. Motion was made by Carl Koenig and seconded by Alan Davis to approve and adopt the Supervisor's annual report. Motion carried with 3 Ayes. These reports will be on file in the Town Clerk's Office for inspection during regular office hours.

**Town Clerk / Tax Collector Annual Reports:**

Town Clerk, James W. Hemstrought Jr. presented the Town Clerk's and Tax Collector's annual reports for the year 2020. Motion was made by Alan Davis and seconded by Carl Koenig to approve the reports for the year 2020. Motion carried with 3 Ayes. The reports will be on file in the Town Clerk's Office during regular office hours.

**Town Justice Annual Report:**

Susan F. Frye, Town Justice, will present her annual report at the February 10 meeting of the Town Board.

**Town Supervisor 2021 Appointments:**

Supervisor Wilcox went over the list of 2021 appointments for approval by the Board. Motion was made by Carl Koenig and seconded by Alan Davis to approve the Supervisor's appointments for 2021. Motion carried with 3 Ayes. The other re-organizational items concerning depository, newspaper, time and place, bills and claims, etc. were presented for approval. Motion was made by Alan Davis and seconded by Carl Koenig to approve the other re-organizational items as presented. The motion carried with 3 Ayes. These reports will be on file in the Town Clerk's Office, during regular office hours, for inspection.

**HIGHWAY SUPERINTENDENT'S REPORT:**

Superintendent of Highway, William Pinney, said that he submitted a total of \$118,000.00 to the New York State CHIP's program. Supervisor Wilcox stated that only \$34,000.00 of that amount was reimbursed to the Town of Oxford.

Superintendent Pinney said that everything is going well, with only a few repairs being made to the trucks. Work is also being done on water damaged roads caused by the heavy rains in December 2020.

**BILLS & CLAIMS: January 2021**

Claims #01 thru #17 General Fund: Total: \$ 9,602.12

Claims #01 thru #11 Highway Fund: Total: \$66,355.27

Motion was made by Alan Davis and seconded by Carl Koenig to pay the bills and claims. Motion carried with 3 Ayes.

The next monthly meeting of the Town Board will be held on February 10, 2021 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:35 pm.

James W. Hemstrought Jr.  
Town Clerk