

Oxford Town Board Meeting
Oxford Village Hall
Wednesday, February 8th 2023 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:30 p.m.

The following individuals were present:

Supervisor Alan Davis, Town Councilman Ron Charles, Town Councilman Carl Koenig, Town Councilman John Weidman, Town Councilman John Hofmann, Dan Fagnani Engineer - Delaware Engineering, D.P.C., Town Highway Superintendent William Pinney, resident Matt Grieger, and Town Clerk Tammy Dilfer, Gwen Hornbeck Town Deputy, Clayton Kappauf.

Supervisor Davis led the Pledge of Allegiance to the United States of America.

Approval of the Board Meeting Minutes for January 11th 2023

Supervisor Davis amended January meeting minutes.

Councilman Weidman made a motion to approve the draft minutes for the Town Board meeting held on January 11th 2023 with amendments, Councilman Charles seconded the motion.

The motion was carried unanimously.

Supervisor Monthly Reports:

Revenues	\$ 741,505.65
Appropriations	\$ 109,918.17
Pool Donations	\$ 0.00
General Fund Checking	\$ 392,518.69
Highway Fund Checking	\$ 205,797.65
Water District #1 Checking	\$ 6,739.20
Trust & Agency Checking	\$ 11,912.00
Pool Restoration Checking	\$ Closed
CARES (ARPA) Checking	\$ 167,805.48

Communications:

Supervisor Davis provided the Town's Excess Collateralization Reports for January 2023 to Town Clerk Dilfer for filing.

Supervisor Davis read letter from the Oxford Historical Society thanking the Town of Oxford for the \$500.00 donation listing all the improvements the Historical Society was able to do in 2022 with these generous donations. Councilman Koenig mentioned what an absolute incredible job Diane Braham has done at the Historical Depot, very much worth a visit.

Public Comment:

Supervisor Davis asked if any public comments, town attendee Matt Grieger declined.

Pool Restoration Project updates:

Dan Fagnani Engineer -Delaware Engineering, D.P.C presented pool restoration updates – Dan submitted the final draft, he is working on the Final Payment Application, contingent upon receipt of final close out packet which he will submit within next week or two.

He would like approval based on Final payment application of \$34,450.59.

The Town of Oxford will retain/withhold punch list amount \$10,310.00 as agreed at previous board meeting until all work is completed.

Councilman Charles moves motion for approval of Final Payment Application \$34,450.59 with the \$10,310.00 retained until final punch list completed. Seconded by Councilman Hofmann. The entire Board duly adopted.

There will be a small balance owed to Delaware Engineering.

New Business:

Sarah Smith emailed with a few questions of Pool Restoration Project. Supervisor Davis stated the Pavilion will be completed by Technology Class in spring.

She mentioned the Rotary Club would like to hold a kickoff celebration for the town pool. The Board stated it would be fine for the Rotary Club to hold the celebration.

Supervisor Davis believes the chairs built by the Technology Class are completed stored at the pool.

Supervisor Davis is waiting for reply from Mr. Moore about the Pool Restoration sponsors dedication board.

Supervisor Davis present Clayton Kappauf as new Pool Director position pending completion of requirements. Supervisor Davis asked if he had any questions for the Board?

Mr. Kappauf will sign up for the 2-day Chemical Licensing course in March. He asked about guard training. Supervisor Davis said there were several guards who completed last year training, but he wasn't sure how many are still in area. Supervisor Davis suggested to speak to previous Pool Director for details where he left off along with documentation, he has for him.

Councilman Charles moves motion to approve Clayton Kappauf as new Town of Oxford Pool Director pending completion of courses needed to operate as Pool Director. Seconded by Councilman Weidman. The entire Board duly adopted.

Supervisor Davis advised the Board of the dog issue on Albany Street that was ultimately taken care of by another entity.

Old Business:

Cintas - Emergency Squad agreed to stock cabinet with basic first aid.

Superintendent Pinney has called Cintas asking them to stop stocking/deliveries/canceling them.

Councilman Charles sent links via email where items can be purchased at reasonable costs. Councilman Weidman suggested a note pad next to the emergency kit to write down what is running low. Town Clerk Dilfer offered to help stock it monthly if needed.

Councilman Charles will stop at Town Barn Friday to see what is needed and get an order in to start stocking.

Supervisor Davis was lacking a little information of appointments, Anne Altshuler agreed to another term for Zoning Board of appeals. Her term will be until 12/31/2027.

The Planning Board has a vacancy which will need filling.

Councilman Weidman makes a motion to appoint Anne Altshuler to the Zoning Board of Appeals for a 5-year term. Seconded by Councilman Charles. The entire Board duly adopted.

Highway Superintendent's Report:

Superintendent Pinney reports the new 2023 International truck is ready for pick up tomorrow. The delivery of the Freightliner is delayed until next week.

The Highway guys moved 80 loads of sand to other side of building, maintenance of trucks, cleaning.

Councilman Weidman asked if they were able get brush/tree cutting done this winter? Superintendent Pinney stated no, there have been illness with the Highway guys limiting labor to do brush/tree cutting. He has had the guys hauling stone purchased before the pricing goes up in the spring 2023.

Superintendent Pinney asked if the Board would like to put the Terra Star on auction site?

Councilman Hofmann suggested putting it out on auction site pending what final bid price is at end of auction and new truck is delivered before committing Terra Star as surplus.

Councilman Weidman makes a motion to prepare for auction of Terra Star pending arrival of new Town of Oxford truck. Seconded by Councilman Hofmann, the entire Board duly adopted.

Bills and Claims:

Councilman Hofmann made a motion to approve the Bills and Claims as presented with Abstract #02 Councilman Charles seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on March 8th, 2023, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 8:14 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Deputy Town Clerk