

**Oxford Town Board
Meeting Oxford Village**

Hall

Wednesday, February 9, 2022 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:30 p.m.

The following individuals were present:

Supervisor Alan Davis, Town Councilman Ron Charles, Town Councilman John Hofmann, Town Councilman John Weidman, Highway Superintendent William Pinney, Town Resident Matt Gieger and Town Clerk Patricia Moore

Absent: Town Councilman Carl Koenig

Approval of the Board Meeting Minutes of January 12, 2022

Councilman Charles made a motion to approve the draft minutes of the Town Board meeting held on January 12, 2022. Councilman Weidman seconded the motion. The motion was carried unanimously.

Supervisor's Monthly Reports:

Supervisor Davis reported current Revenue of \$728,687.04 and current appropriations of \$198,430.84.

Town of Oxford Supervisor - Bank Account Balances:

Supervisor Davis reported the following account balances:

General Fund Checking Account:	\$350,295.61
Highway Fund Checking Account:	\$ 55,451.53
Trust & Agency Checking Account:	\$ 17,738.99
Water District Checking Account:	\$ 6,466.94
Pool Restoration Account:	\$255,260.62
ARPA Account (Formerly known as the CARES Account):	\$117,538.10

Supervisor Davis reported pool donations of \$2,600.00.

Public Comment:

Supervisor Davis asked if anyone would like to be heard by the Board. With no one wishing to be heard, Supervisor Davis turned the floor over to Recreation Director Patrick Moore.

Town Pool Report:

Director Moore reported that NYSEG had contacted him because they were looking for the electric meter. He stated that the meter had apparently been moved from downstairs to the pole.

Mr. Moore shared the following regarding the \$12,953.25 payment application presented for Board approval. As reported to Mr. Moore by Dan Fagnani of Delaware Engineering, D.P.C.:

“...reviewed the attached Payment Application from Upstate Companies 1, LLC, the contractor for the subject project, for the period of November 1, through January 31, in the amount of

\$12,953.25, for partial payment for mobilization, demobilization, bonds and insurance, lighting fixture install materials, lighting fixture install labor, feeder raceway material, feeder raceway labor, feeder wire materials, feeder wire labor, distribution equipment material, and distribution equipment labor. The total cost to date of \$24,828.25 equates to 63% of the contract price with a balance to finish, including retainage, of \$14,702.98.”

Director Moore reported that Tim Davis of Oxford Academy has indicated that it is a good time to get together with the students regarding the building of some Adirondack tables and chairs for the pool. The Director reiterated that the Town will only be charged for materials.

Mr. Moore mentioned the 8' x 12' shed scheduled to be built next to the enclosed gate area. Supervisor Davis stated that the Director's plans sound fine and noted that the expenses will be paid with Pool Restoration funds.

Director Moore explained that there isn't much new occurring at the Pool right now due to the frigid temperatures we have been experiencing.

New Business:

Supervisor Alan Davis provided the Town's Excess Collateralization Reports for December 2021 to Town Clerk Moore for filing.

Old Business:

Supervisor Davis reported that the Town had not received any petitions regarding the recent Local Law. He stated that the Local Law must be filed with the Secretary of State by this coming Friday, February 11th, 2022.

Online Banking:

Supervisor Davis reported that he and Town Clerk Moore would like Board authorization for online banking transactions. He explained the conveniences it would afford and how it would streamline regular monthly processes for both the Supervisor and the Town Clerk.

Councilman Hofmann made a motion to authorize online banking for the Town of Oxford. Councilman Charles seconded the motion. The motion was carried unanimously.

Online Bill Payment:

Supervisor Davis reported that he and Town Clerk Moore would like Board authorization for online vendor payments for the same reasons they requested authorization for online banking.

Councilman Ron Charles made a motion to authorize online vendor payments. Councilman Weidman seconded the motion. The motion was carried unanimously.

ARPA/CARES Funding:

Supervisor Davis mentioned the ARPA/CARES funding. He stated that the Town Board needs to submit its plan for the spending of those funds by the end of April 2022.

The Supervisor stated that former Supervisor Wilcox has suggested that the Town may want to consider hiring a consulting firm to help decide what to do with that money and how it may be correctly utilized. Supervisor Davis noted that he and the former Supervisor believe that the cost of such a consultant may come from the funding itself.

Councilman Weidman reported that Mayor Terry Stark had asked about a potential contribution to the Village Fire House restoration from the Town's ARPA/Cares funding. Supervisor Davis noted that the current ARPA/CARES regulations state that the funding may not be used for the purchase of highway equipment or road repair unless a municipality can prove that its revenue/income has decreased.

Councilman Hofmann suggested that the Board should contact a consultant just to get an idea of what that would entail.

Councilman John Weidman made a motion to contact a consultant regarding the potential and proper usage of the ARPA/CARES funding. Councilman Ron Charles seconded the motion. The motion was carried unanimously.

John Weidman mentioned a call that he had received from the Guilford Fire Department. He said that the Guilford Fire Department is being adversely affected because the Oxford Emergency Squad does not respond to calls unless paid staff is on duty. Councilman Weidman stated that the Guilford Fire Department would like to know what percentage of the Town of Oxford's Annual Fire Service payment is for Emergency Squad services and what percentage is for Fire Service. It was noted that 15% off the contract is intended for EMS.

Highway Superintendent's Report:

Superintendent Pinney reported that one of the department's trucks had sustained some damage. He explained that the driver had dug into one of the gravel roads near Twin Bridges as they were out plowing.

Mr. Pinney reported that the Highway department has been plowing, sanding and maintaining the roads as needed. He noted that the sand pile and salt supplies are holding up.

Town Councilman Weidman said that he would like to sit with Superintendent Pinney to discuss the wants and needs of the Town Highway Department. The Board decided that anyone available and wishing to attend could meet at the Town Garage on Friday, February 18th, 2022 at 1:30 pm.

Bills and Claims:

Councilman Hofmann made a motion to pay the Town's bills as presented. Councilman Charles seconded the motion. The motion was carried unanimously.

Supervisor Davis stated that the next Town Board meeting will be held on Wednesday, March 9th, 2022, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 8:26 p.m.

Respectfully Submitted,



Patricia M. Moore, Town Clerk