

Oxford Town Board Meeting
Oxford Village Hall
Wednesday, April 12th, 2023 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:30 p.m.

The following individuals were present:

Supervisor Alan Davis, Town Councilman Ron Charles, Town Councilman John Hofmann, Town Councilman John Weidman, Recreational Director Clayton Kappauf, Town Highway Superintendent William Pinney, and Town Clerk Tammy Dilfer

Supervisor Davis led the Pledge of Allegiance to the United States of America.

Approval of the Board Meeting Minutes for March 08, 2023

Councilman Weidman made a motion to approve the draft minutes for the Town Board Meeting held on March 08, 2023, Councilman Charles seconded the motion. The motion was carried unanimously.

Supervisor Monthly Reports:

Revenues	\$ 346,244.76 *
Appropriations	\$ 572,012.97 *
Pool Donations	\$ 0.00
General Fund Checking	\$ 142,419.52
Highway Fund Checking	\$ 77,889.08
Trust & Agency Checking	\$ 11,884.84
Water District #1 Checking	\$ 2,948.02
CARES (ARPA) Checking	\$ 30,812.33

***Revenue is obscured due to the overlapping transfer of \$137,000.00 however this will balance out once the transfers are reconciled/completed.**

Communications:

Supervisor Alan Davis provided the Town's Excess Collateralization Reports for March to Town Clerk Dilfer for filing.

Public Comment:

None

Clayton Kappauf Recreational Director with the updates pool restoration project

He is working on getting things in order, he did a walk around to familiarize himself with the facility with contractor. April 9th and 10th, 2023 he attended the Chemical Licensing Course training. David Gorman from County Health Department will be at the pool Thursday doing a walk around to see what is needed for completion of permit. Mr. Kappauf has been in contact with Barb McNitt & Patrick Moore to fill in the pieces he doesn't know yet. Previous Pool Director Patrick recommended a Dolphin Pool Vacuum & filters since now there is a liner. Mr. Kappauf has secured a desk and a few other items from surplus for the employee room.

They are in need of a small freezer/refrigerator to hold ice for first aid. They are looking for a possible donation of one to help with costs and a limited budget for this purchase.

Barb McNitt had mentioned they will need a few kick boards for swimming lessons. Mr. Kappauf will get a quote for this.

Supervisor Davis recommended checking with the local pool supply stores as well.

Oxford Tech Class has the Pavilion repairs on their list for spring class project. Rehabbing the posts is primary focus, the black top will not be replaced at this time.

Mr. Kappauf reported there is a gate box full of water where the valves are.

One of the windows in the guard's house is cracked.

The doors to the changing rooms need to be looked at, caulk is separating.

Access panel on the boy's side is held with magnets and a doorknob. Mr. Kappauf is concerned kids will be pulling it off as they walk by.

Dan Flannagan will speak to contractors to resolve concerns; most are on the current punch list.

Mr. Kappauf has accessed the storage shed; he'll be going through it putting things back in place. He said the floor to the shed will need some rehab in near future, it's starting to deteriorate.

Supervisor Davis mentioned the Town has accounts at Canal Street Hardware, Curtis Lumber and Lowes if needed for regular purchases.

Councilman Weidman moves motion for purchase of pool vacuum, filters, test kits in amount of \$1000.00 or less. Seconded by Councilman Charles, the entire board duly adopted.

New Business:

Erin Graham will need to be appointed as Clerk for the Board of Assessment Review coming up on May 24th, 2023.

Councilman Charles moves motion for approval of Mrs. Graham as Clerk for Assessment Review Board, Seconded by Councilman Hofmann, the entire board duly adopted.

Supervisor Davis read a letter from Chenango County Chamber of Commerce CEO extending invitation to become a member as part of their organization promoting local businesses. The membership cost is \$150.00. Councilman Weidman moves motion for approval to join Chenango County Chamber of Commerce. Seconded by Councilman Hofmann, the entire board duly adopted.

Town Clerk Dilfer is making updates to the Town of Oxford Website, Approval is needed for the \$450.00 maintenance cost to do these updates.

Councilman Charles moves motion for approval of \$450.00 maintenance cost. Seconded by Councilman Hofmann, the entire board duly adopted.

Supervisor Davis mentioned the Riverview Cemetery is asking for help repairing the potholes in the driveways. Superintendent Pinney will assist.

Old Business:

Auctions international. The \$25,000.00 counteroffer for the Terra Star was accepted. All items have been picked up besides the tires.

There is still one position open for the Planning Board. The term is 01/01/2023-12/31/2028 if the Town Board knows of anyone who may be interested, please let them know.

Highway Superintendent's Report:

There was a mishap at the Town Barn, the Town pickup truck was accidentally hit by one of the larger trucks. \$3032.90 in damages. Superintendent Pinney is in the process of working with insurance and collision shop for repairs.

Town employees are working on cutting trees back, cleaning ditches, and filling potholes. Also hauling stone in between current projects.

Superintendent Pinney has an upcoming meeting with Jennifer Kelly regarding Vroman Rd/Midland Hill area Culvert.

Councilman Weidman asked, if possible, to set up bids for stone approximate March 2024, and fuel approximate September for coming year.

Supervisor Davis mentioned to please keep in mind for larger projects, there is a Bridge New York Grant program, to be eligible there is a minimal \$500,000.00 for Bridges and \$100,000.00 for Culverts.

Bills and Claims:

Councilman Hofmann made a motion to approve the Bills and Claims as presented with Abstract #4, Councilman Weidman seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on May 10th 2023, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 8:27 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Deputy Town Clerk