

**OXFORD TOWN BOARD MEETING**  
**Wednesday, April 13, 2016**  
**Town & Village Hall**

The Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm at the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox  
Council: John Hofmann  
Jerry Locke  
Ron Charles  
Carl Koenig

Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Timothy Tefft

Absent:

Others Present: Mina Takahashi

**Minutes Previous Monthly Meeting:**

Jerry Locke made a motion to approve the minutes of March 9, 2016. Motion was seconded by Ron Charles and carried with 5 Ayes.

**Supervisor's Monthly Report:**

Review Monthly Financial Accounting Information.

Supervisor Wilcox gave the following Revenues, Appropriations and Checkbook Balances:

**March 2016**

Revenues	\$ 3,169.78
Appropriations	\$233,486.81

Check Book Balances:

General	\$149,525.33
Highway	\$362,370.07
T&A	\$ 1,507.90
Water District #1	\$ 3,190.08

**PUBLIC COMMENTS:**

No comments presented.

**COMMUNICATIONS:**

The NBT Bank collateralized deposit information was received from BNY Mellon as part of the Tri-Party Collateral agreement.

The list of apportionments of CHIP's money for each Chenango County Town was received. The Town of Oxford's total amount for the 2016-2017 year will be \$228,032.90.

Announcement was received from the New York Municipal Insurance Reciprocal concerning a free seminar on "Distracted Driving" and "Dig Safely NY", plus Road Maintenance Liability/Signage Requirements. The seminar will be held on April 20, 2016 at the Town of Chenango Town Hall, Binghamton.

**OTHER BUSINESS:**

The Town Board approved the proposal from "This PC Needs Help" for installation of surveillance cameras at the Town Highway Department.

Supervisor Wilcox reported on the Riverview Cemetery meeting he attended. They have some financial problems they are dealing with and trying to solve. Several questions were presented and information will be sought from various sources.

James Hemstrought, Town Clerk, presented a revised "Fee" schedule pertaining to Subdivision, Zoning, Clerk's Fees and Dog Licensing. This is for information and Town Board changes if desired. The Town Planning Board will also be reviewing the schedule at their next meeting.

Carl Koenig, Board Council member, had several questions pertaining to the Town Barn situation and the report submitted by JP Hunter company. Following discussion, Carl was given permission to contact the JP Hunter company for answers.

**HIGHWAY SUPERINTENDENT'S REPORT:**

Tim Tefft, Highway Superintendent, reported that he has rented a brush mower and cutting has begun, along with road shoulder and ditch cleaning, sweeping and pot hole filling. Hauling material to make shim product and stone and oil for roads is continuing. Fourteen roads have been measured prior to stone and oiling.

Discussion was held on purchasing or leasing a new loader for the Highway Department. Suggestion was made to contact dealers and ask them to attend the Board meeting on May 11 to explain leasing of equipment. Superintendent Tefft will contact the dealers and invite them to the May 11 meeting.

**BILLS & CLAIMS: April 2016**

Claims #46 thru #66 General Fund: Total: \$ 7,197.52

Claims #54 thru #65 Highway Fund: Total: \$41,481.18

Motion was made by John Hofmann and seconded by Ron Charles to pay the bills and claims. Motion carried with 5 Ayes.

The next Town Board meeting will be held on May 11, 2016 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor Wilcox at 8:47 pm.

James W. Hemstrought Jr.

Town Clerk