

## Oxford Town Board Meeting

### Oxford Village Hall

Wednesday, July 13, 2022 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:30 p.m.

**The following individuals were present:**

Supervisor Alan Davis, Town Councilman Ron Charles, Town Councilman Carl Koenig, Town Councilman John Hofmann, Recreational Director Patrick Moore, Town Highway Superintendent William Pinney, Town Resident Matt Gieger, Town Resident Tim Tefft and Deputy Clerk Tammy Dilfer

Supervisor David led the Pledge of Allegiance to the United States of America.

Town Councilman Carl Koenig asked for a moment of silence in remembrance of Town Clerk Patricia Moore's unexpected passing. Councilman Koenig speaking on behalf of everyone she will be dearly missed. Supervisor Davis added she did a great job for the town, may she rest in peace.

**Approval of the Board Meeting Minutes of June 8, 2022**

Councilman Koenig made a motion to approve the draft minutes for the Town Board meeting held on June 8, 2022. Councilman Hofmann seconded the motion. The motion was carried unanimously.

**Supervisor Monthly Reports:**

Revenues	\$172,073.29
Appropriations	\$148,405.17
Pool Donations	\$ 0.00
General Fund Checking	\$ 97,877.41
Highway Fund Checking	\$132,736.31
Trust & Agency Checking	\$ 20,891.75
Water District #1 Checking	\$ 2,730.38
Pool Restoration Checking	\$152,842.77
CARES (ARPA) Checking	\$117,553.94

**Communications:**

Supervisor Alan Davis provided the Town's Excess Collateralization Reports for June 2022 to Deputy Town Clerk Dilfer for filing.

**Public Comment:**

Supervisor Davis welcomed Patrick Moore Recreational Director for the update pool restoration project.

Mr. Moore handed out a packet requesting approval for payment # 8 along with (2) 50# CO2 cylinders and 55 gallon drum of chlorine to test between tanks looking for leaks ensuring no problems.

The electrical contractor will be on site this week & next along with Electrical inspector and NYSEG. Power should be in place by 6/22/2022. Changing seats for men and women are in. Fence posts by the pump room are installed so the contractor can form then pour concrete in the area along with steps and form the channels around the pool.

Three fourths of pool rivets are soldered in place to accept the liner for attachment.

Mr. Moore asked if the town would dispose of concrete pads or possibly recycle them for another use.

Sarah asked to start discussion for the pavilion restoration since they will not be opening the pool this year for the post restorations and black top .

Discussion of possibly High School Technology class doing the work for the pavilion restoration as class project, pending class size. Only material would need to be purchased.

Supervisor Davis mentioned they are \$60-\$80,000.00 short on the pool restoration project.

Supervisor Davis asked if there is a chance the pool will be opening this year. Mr Moore stated they will know in two weeks. They found a couple leaks in corners of gutters from a pressure test, they will need to be cut out and re-welded.

Supervisor Davis- asked about the walkway, Mr Moore will investigate options from the parking area, a culvert will also need to be put in place.

Supervisor Davis asked Superintendent Phinney to look at walkway options, after review Superintendent estimated the most cost effective is to lay plastic with stone for about \$2300.00. Supervisor Davis concluded more discussion was needed.

Councilman Charles moves motion for approval of Payment # 8 \$26,706.16 to Aqua Concepts, purchase of Co2 Cylinders, and 55 Gallon drum of chlorine, , Seconded by Councilman Koenig, the entire board duly adopted.

Paul Romahn presented on behalf of the Planning Board - 140 acres subdivision of Brown Rd by Land and Lakes.

There are questions with right of ways with road frontage, Mr Romahn suggested this be on Brown Road. Zoning requirements with this size of subdivision the Cheese Factory Road will need most improvement and Brown Road being okay.

CHIPS funds were used in 2018 for Cheese Factory Rd making them not eligible for at least another year.

The Planning Board is asking the Town for Land and Lakes to improve the road.

The Planning Board is asking the Land and Lakes to send out registered letters to local neighbors informing them of public hearings for subdivisions. The Planning Board also advertises in the local paper of hearing.

Mr. Romahn brought these concerns to the County Planning Board however with no interest being it is not a County or State road.

Supervisor Davis and Councilmen approved a letter to Land and Lakes for road repair, the request of sending registered letters to neighboring landowners and engineer test/perk test for septic systems.

Matt Giegar - asked where he could find town local laws/zoning?

Supervisor Davis stated some is listed on town website, Deputy Clerk Mrs Dilfer stated it would be in the Town Office as well, they would retrieve this information for him as soon as possible

#### **New Business:**

David Craine will be attending August meeting to talk about Insurance policy

2nd Round of ARPA/CARES money will be coming in

Mr Phinney states Town has about \$230,000.00 left of CHIPS money, Supervisor Davis suggests the remaining money be spent on road improvements since we don't know if these funds will be available in coming years.

Mr Gregg on 4 Columbia Street is requesting trees bordering his property on Cemetery property be cut down due to allergies of these trees. Supervisor Davis will meet with Code Enforcer Mr Barrows along with a site visit for further decision.

Supervisor Davis was informed before the Town Board meeting Deputy Clerk Mrs Dilfer would like to take the Vacant Clerk position.

Supervisor Davis would like to appoint Mrs Dilfer as Record manager, Registrar, and allow access of banking.

Mr Koenig asked about salary and insurance being advantageous for the position , Supervisor Davis stated the town will reimburse half the cost of insurance if Mrs Dilfer does not need the insurance. If circumstances change insurance will be offered.

Councilman Koenig makes a motion to appoint Tammy Dilfer as Town Clerk, Councilman Charles seconded the motion. The motion was carried unanimously.

Councilman Koenig makes a motion to appoint Tammy Dilfer as Records management, seconded motion Councilman Charles. The motion was carried unanimously.

Councilman Koenig makes a motion to appoint Tammy Dilfer as Registrar, seconded motion Councilman Charles. The motion was carried unanimously

Councilman Koenig makes a motion to appoint Tammy Dilfer allowing access to banking, seconded motion Councilman Charles. The motion was carried unanimously.

The entire Board duly adopted.

Mr Paul Romahn asked for approval for 7th planning board member- Supervisor Davis and Councilmen approved.

Mr Romahn requested an extra hour to do research the following day for citizens appealing their property taxes only if needed. This would give them time to research assessment values, and comparables of nearby properties to make an informed decision with proper research.

Councilman Keonig asked how much this will cost the town?. Mr Romahn stated if it was needed for additional research it would cost \$200.00.

Supervisor Davis asked for more discussion on this before this decision be made.

**Old Business :** None

**Highway Superintendent's Report:**

Superintendent Pinney- employees are on vacation this week- no reports

Councilman Hofmann mentioned the board be aware County may need help plowing roads with current employee shortage.

There is worry reimbursement for this will not be enough to cover the costs to take on county roads with an already stressed infrastructure of the town. Town trucks are in need of repairs.

Supervisor Davis asked Superintendent Pinney if he had a schedule for the remaining CHIPS money? Superintendent Pinney stated Shapley Road, Puckerville Rd and Lyon Brook which will take a majority of the Chips funds.

Superintendent Pinney asked about debit cards for the highway, Supervisor Davis stated Patrica was working on it , we will need to follow up.

**Bills and Claims:**

Councilman Hofmann made a motion to approve the Bills and Claims as presented with Abstract #7. Councilman Charles seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on August 10, 2022, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 8:41 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Deputy Town Clerk