

Oxford Town Board Meeting

Oxford Village Hall

Wednesday, August 10, 2022 – 7:00 pm

Town Supervisor Alan Davis called the meeting to order at 7:00 p.m.

The following individuals were present:

Supervisor Alan Davis, Town Councilman Carl Koenig, Town Councilman John Weidman, Recreational Director Patrick Moore, Assistant Project Manager Daniel Fagnani, NBT Insurance David Craine, Mayor Terry Stark, Town Highway Superintendent William Pinney, Village Resident Bill Benson, and Town Clerk Tammy Dilfer

Supervisor Davis led the Pledge of Allegiance to the United States of America.

Approval of the Board Meeting Minutes for July 13, 2022

Councilman Koenig made a motion to approve the draft minutes for the Town Board meeting held on July 13th, 2022 Councilman Weidman seconded the motion.

The motion was carried unanimously.

Supervisor Monthly Reports:

Revenues	\$ 209,872.34
Appropriations	\$ 153,502.40
Pool Donations	\$ 0.00
General Fund Checking	\$ 77,052.84
Highway Fund Checking	\$ 126,082.25
Trust & Agency Checking	\$ 20,055.11
Water District #1 Checking	\$ 2,730.38
Pool Restoration Checking	\$ 119,380.11
CARES (ARPA) Checking	\$ 235,097.04

Communications:

Supervisor Davis provided the Town's Excess Collateralization Reports for July 2022 to Town Clerk Dilfer for filing.

Public Comment:

Supervisor Davis welcomed Mayor Terry Stark, village resident Bill Benson from 18 Taylor Street mistakenly thought it was a Village Board Meeting, Mayor Stark offered to address Bill's village concerns once the meeting with Oxford Town Board was concluded.

Mayor Stark addressed a meeting held with the Town of Preston over concerns they may not renew their Fire District Service Contract with Village of Oxford. As a result the Town of Preston would likely contract

with the neighboring city in 2 years once the current contract expires. Mayor Stark is asking the plans for the Town of Oxford with the next contract for Fire Protection Services so the Village could start planning. Village Board requested Mayor Stark to meet with the Town of Oxford to start negotiations now sharing what the Village of Oxford has planned out for the next 5-8 years including Capital projects, spring 2023 Spring River Bank Reinvestment with possibility of grant. He would like a 5 year contract while renewing each year to keep a 4 year contract in place so the Village will have 4 years to plan if the Town chooses not to renew.

Supervisor Davis spoke on behalf of the Town. They do not like the price, however there are no talks of not renewing the next contract. The Town doesn't care to pay a major portion of the bill without any say. Mayor Stark has interest in starting contract talks now. Councilman Weidman offered the possibility of Mayor Stark and Supervisor Davis meeting privately then bringing these options for consolidation back to boards for considerations. Weidman mentioned the possibility of someone to take care of the administrative pieces as a working foreman since Superintendent Pinney is excellent with working with the employees and daily duties.

Mayor Stark would give the Village's next 4 years projected budgets to the Town of Oxford for review with the impact to the Town.

Mayor Stark and Supervisor Davis will follow up.

Patrick Moore Recreational Director & Daniel Fagnani for the updates pool restoration project.

Mr. Moore handed out a packet requesting approval for payment # 9 to Aqua Concepts.

Extension and decks have been cemented, liner is being worked on now, felt has been installed on all the walls, pump room is ready to go, painting of floors is completed, Mr. Moore distributed pictures of progress, just a few final finishes lacking. Changing room will be completed hopefully next week, the leak they found has been taken care of so pressurized tests can be completed, final electrical inspection will be tomorrow so the pump room is operational.

List to do, finish boys room partitions, waiting on Chlorine delivery with employee delivery shortage delays. Sarah received a \$2000.00 donation from Stewart's Shops. Councilman Weidman inquired about warranty and maintenance with final payments? Daniel stated once town accepts substantial completion, this is when the one year warranty will start. It will essentially give the town a one season of running under warranty. Mr. Moore mentioned the possibility of having the contractor Todd - Aqua Concepts to be contracted for the yearly start up since Todd knows the mechanicals of the system.

Supervisor Davis Payment # 9 is in the vouchers for approval of payment. Daniel Fagnani gave Clerk Dilfer Payment # 8 copies for file also current # 9 for file. Daniel Fagnani mentioned September to do a final over all with the plus and minus possibly a contract extension to keep things official.

Supervisor Davis asked if the pool will be open for this year with concerns of walkway, Mr. Moore stated the pool will not be open this year giving time for discussion of walkway repairs.

The Town Highway Dept has no interest in concrete slabs. Supervisor Davis stated it's up to the contractor to remove the slabs if Town changes their mind they will let Mr. Moore know.

Mr. Moore suggested the board meet at the pool to do a walk through just before the September 14th board meeting to see all the progress thus far.

Councilman Koenig moves motion for approval of payment #09 for \$42,901.81 to Aqua Concepts. Seconded by Councilman Weidman, the entire board duly adopted. There will be one more payment and a final bill to follow.

New Business:

David Craine from NBT Insurance presented the update on the annual renewal policy for August 29th. Reviewing the coverage page by page with the board members.

Supervisor Davis requested reduction in certain vehicles.

Item # 16 Vehicle 2011 reduce from \$215,000.00 to \$80,000.00

Item #15- 2014 International from \$100,000.00 reduced to \$60,000.00.

Item # 21 to be removed/deleted

Mr. Craine states there is about a 3% increase in premium with the cost of goods increasing.

Mr. Craine brought attention to Cyber Liability Protection coverage in case of a breach of information. This will not only cover the Town of Oxford but also cover anyone who are victims of the identity theft such as credit card numbers, drivers license number, or social security number breaches. The policy will cover the costs incurred for credit monitoring for the victims. He is suggesting the \$250,000.00 coverage would cost \$1292.00. Councilman Koenig mentioned how breaches are being experienced in smaller businesses more and more. It would be in the best interest of the Town to obtain coverage.

Councilman Koenig moves motion for approval to add Cyber Liability Protection. Seconded by Councilman Weidman, the entire board duly adopted.

Supervisor Davis has the \$2000.00 donation from Stewart's Shops for the pool restoration project, Supervisor Davis will put together a thank you letter on behalf of the town for Stewart's Shops generosity to help with the pool.

2nd Round of ARPA monies have been received. \$117,538.100.

Old Business:

Mr. Gregg on 4 Columbia Street. Supervisor Davis and Code Enforcer Roger Barrows did a site visit of trees bordering his and cemetery property. Supervisor Davis stated there are 4 trees if Mr. Gregg would like to cut them down he could at his cost.

The Land and Lakes subdivision talked about in the July 2022 board meeting has no interest in Cheese Factory Road upgrades to handle the 5 parcel divisions; they will be reducing it to a minor subdivision. No notifications to neighbors will be required as well with this reduction.

Highway Superintendent's Report:

Mr. Pinney states Town has about \$230,000.00 left of CHIPS money, Supervisor Davis suggests the remaining money be spent on road improvements since we don't know if these funds will be available in coming years.

Supervisor Davis asked Superintendent Pinney if he had a schedule for the remaining CHIPS money?

Superintendent Pinney stated Shapley Road, Puckerville Rd and Lyon Brook Rd repairs which will take a majority of the CHIPS funds.

Superintendent Pinney shared pictures of Lyon Brook Rd – One spot has been undermined in need of extensive work. It will need a substantial amount of stackable rocks for stabilization. Superintendent Pinney will contact DEC for a possible permit due to the creek. Superintendent Pinney will start collecting costs, and contact DEC for start for this repair.

Superintendent Pinney reported back the cost of 5' x 25' long plastic pipe is \$2500.00 with a one month lead time needed for the pool walkway. S

Superintendent from Guildford is willing to help install the pipe if needed.

Bills and Claims:

Councilman Weidman made a motion to approve the Bills and Claims as presented with Abstract #8.

Councilman Koenig seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on September 14th, 2022, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 8:56 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Town Clerk