

Oxford Town Board Meeting
Oxford Village Hall
Wednesday, October 11th, 2023 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:31 p.m.

The following individuals were present:

Supervisor Alan Davis, Town Councilman John Hofmann, Town Councilman Ron Charles, Town Councilman John Weidman, Town Councilman Carl Koenig, Superintendent William Pinney, Town resident Matt Greiger. And Paul Cirello, Dan Fagnani Engineer – Delaware Engineering D.P.C., and Town Clerk Tammy Dilfer.

Supervisor Davis led the Pledge of Allegiance to the United States of America.

Approval of the Board Meeting Minutes from September 13th, 2023

Councilman Charles made a motion to approve the draft minutes for the Town Board Meeting held on September 13th, 2023, Councilman Weidman seconded the motion. The motion was carried unanimously.

Supervisor Monthly Reports:

Revenues	\$ 166,327.28
Appropriations	\$ 262,586.55

Bank Balances:

General Fund Checking	\$ 62,467.21
Highway Fund Checking	\$ 2,613.08
Trust & Agency Checking	\$ 13,785.69
Water District #1 Checking	\$ 1,504.27

Communications:

Supervisor Alan Davis provided the Town’s Excess Collateralization Reports for August to Town Clerk Dilfer for filing.

Supervisor Davis read a letter from Governor DOT discussing \$165million Federal Funds for transportation programs that promote NYS Climate Leadership Community Protection Acts.

Public Comment:

None

Clayton Kappauf Recreational Director Town Pool Updates:

Dan Fagnani Engineer – Delaware Engineering D.P.C. Most projects are wrapped up at the pool. Aqua Concepts installed the isolation valve. Dye testing was completed to try to locate leaks then isolated them with temporary fix. The leaks will be repaired in the spring, there might be a possible leak in the gutter. Mr. Kappauf has coordinated with the Village to shut the water off for the season.

Old Business:

None

New Business:

Supervisor Davis has worked to secure Coughlin & Gerhart LLP as Bond Council to represent the Town of Oxford through the current handling of bond process.

Councilman Charles made a motion to approve Coughlin & Gerhart LLP as Bond Council. Councilman Koenig seconded the motion. The motion was carried unanimously.

Resolution Anticipation Note was read by Supervisor Davis. The documents are available at the Town Clerks office for review.

Supervisor Davis made a motion to approve Resolution Anticipation Note, Councilman Koenig seconded the motion duly adopted.

Motion Carried by Roll Call vote as follows:

	<u>Aye</u>	<u>Nay</u>
Ron Charles	Aye	
Carl Koenig	Aye	
John Weidman	Aye	
John Hofmann	Aye	
Alan Davis	Aye	

Supervisor Davis discussed The Village of Oxford Mayor presented the one-year contract absorbing the portion of Brisben Fire District into Oxford. The costs will be the same.

2024 Preliminary Budget discussion.

The Town Council reviewed the 2024 preliminary Water District budget that was presented by Supervisor Davis.

Councilman Charles made a motion to approve Preliminary Water District Budget. Councilman Hofmann seconded the motion. The motion was carried unanimously.

The Town Council reviewed the 2024 Preliminary Budget that was presented by Supervisor Davis. Supervisor Davis explained he is using a fair amount of sales tax in the General Fund which hasn't been needed in the past. The Town of Oxford Pool cost approximately \$50,000.00 to run this year. \$25,000.00 was spent on Lifeguards wages, approximately \$6,000.00 for head Lifeguard and Pool Director, the remaining balance was chemicals, water charges, miscellaneous items purchased for pool start-up which won't be needed next year.

Councilman Koenig asked will the Town of Oxford meet current 2023 Budget? Supervisor Davis stated it will be very close.

Councilman asked for programs who The Town of Oxford support in budget with various contributions to present an overview how the money is spent in 2024 year.

Clerk salary was shorted \$1,200.00 in previous 2023 year. After discussion agreed to bring salary in 2024 to what was agreed in 2023 with 2% yearly increase.

Councilman Weidman presented courses available for various town employees in coming year asking to set aside \$500.00 for these different trainings. Councilman Koenig and Councilman Weidman offered to donate money to the apportionment to help the town.

Old Business:

SPCA new fee structure was received.

DCO Barrows is speaking with other shelters as options. Will have more details at next meeting.

Councilman Hofmann mentioned there may be interest in creating a kennel to hold the dogs running at large.

Highway Superintendent's Report:

Superintendent Pinney reports 3rd year requesting Skid Steer purchase to feed chipper and various other tasks. The board feels there is currently no money to support this purchase. Mr. Pinney mentioned using CHIPS money for purchase. The Board weighed pro's and con's to this option.

A complaint was made on Williams Rd due to a shrub or hedge being mowed down close to road, the resident is asking for it to be replaced. This was planted in the town right away. Residents normally put signs up if they are asking for the right of way to not be mowed during roadside cutting. The Board is sorry this happened, however agrees it was in town right of way.

A town resident brought a complaint to Superintendent Pinney where Lyon Brook and Wahlberg Roads meet. The yield sign is not being followed. Vehicles are flying through, Superintendent Pinney and an employee witnessed this as well. The board discussed possible warning signs prior to the yield sign to help with this problem.

Superintendent Pinney stated there will be an employee retiring this winter.

RESOLUTION Presented – Vouchers will be paid on invoice not monthly statement. Superintendent will create his vouchers to present to the Town Clerk. The Town Clerk will data input hand voucher into an electronic voucher to create the required monthly abstract for the Town Board at monthly meeting.

Bills and Claims:

Councilman Weidman made a motion to approve the Bills and Claims as presented with Abstract #10

Councilman Charles seconded the motion. The motion was carried unanimously.

Executive Session:

Councilman Charles made a motion to enter an Executive Session to discuss a personal matter at 9:15pm.

Councilman Weidman seconded the motion. The motion was carried unanimously.

Councilman Koenig made a motion to come out of Executive Session at 09:50pm . Councilman Charles seconded the motion. The motion was carried unanimously.

Motion was made by Councilman Koenig to accept the amended 2024 preliminary budget with changes as presented. Councilman Charles seconded the motion. Motion Carried with 4 Ayes.

The motion carried by roll call vote as follows:

	<u>Aye</u>	<u>Nay</u>
Ron Charles	X	
John Hofmann	X	
John Weidman	X	
Carl Koenig	X	
Alan Davis	X	

A public hearing will be held at 7:45pm on November 8th 2023 for 2024 Budget.

This is in keeping with the law that the Public Budget Hearing must take place before the first Thursday following Elections.

Notices of the budget hearing and meeting date will be published in the Norwich Evening Sun newspaper, posted at the Town Clerk's office and put on the Town of Oxford website: www.townofoxfordny.com

Supervisor Davis stated the next Town Board meeting will be held on November 8th, 2023, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 09:55 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Town Clerk