

**OXFORD TOWN BOARD MEETING**  
**Wednesday, November 4, 2020**

The regular monthly meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America. The meeting date was changed due to a law that states that the annual town budget must be approved at a public hearing held by the Thursday following the November elections.

Present were:

Supervisor: Lawrence Wilcox  
Council: Ron Charles  
              Alan Davis  
              John Hofmann  
              Carl Koenig - Absent  
Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Bill Pinney

Others Present: Patrick Moore, Pool Director

**Minutes Previous Monthly Meeting:**

Alan Davis made a motion to approve the minutes of October 14, 2020. Motion was seconded by Ron Charles and carried with 4 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets and a list of the Fund Balances as of October 30, 2020. He also gave the following Revenues, Appropriations and Checkbook Balances:

**October 2020**

Revenues	\$277,256.16
Appropriation	130,839.71

Check Book Balances:

General	\$ 10,268.15
Highway	167,487.15
T&A	6,238.49
Water District #1	683.37
Pool Restoration	63,446.36

**PUBLIC COMMENTS:**

Pool Director Pat Moore said that he and representatives from Delaware Engineering took a walk around the pool area to inspect it. Pat brought preliminary costs for the new Oxford Pool from Delaware Engineering. The costs also included several miscellaneous items that were not mentioned before. Because of this the price of the project has increased extensively. There is optimism that the project can still be started shortly. Delaware Engineering will be taking over the whole project including the bid process.

**Public Hearing on 2021 Town of Oxford Budget**

Supervisor Wilcox opened the Public Hearing at 7:45 pm. The affidavit of published legal notice dated 10-23-2020 and published on 10/28/20 was read by Supervisor Wilcox.

Several items in the budget were adjusted by Supervisor Wilcox. There were no questions or concerns presented by the public. Since no other concerns were brought before the Town Board, a motion was made by John Hofmann and seconded by Ron Charles to close the Public Hearing. The motion carried with 4 Ayes

**Town of Oxford 2021 Budget**

Ron Charles made a motion to adopt the 2021 Budget as adjusted. The motion was seconded by Alan Davis and carried by Roll Call vote as follows:

	<u>Aye</u>	<u>Nay</u>
Ron Charles	Aye	
John Hofmann	Aye	
Alan Davis	Aye	
Lawrence Wilcox	Aye	

Supervisor Wilcox declared that the foregoing 2021 Town of Oxford Budget was duly passed and adopted. The 2021 Town of Oxford Budget will be filed with Chenango County and placed on file in the Town Clerk's Office and available during regular business hours.

**Town of Oxford Water District #1 - 2021 Budget**

The Town of Oxford Water District #1 Budget for 2021 was presented by Supervisor Wilcox and reviewed by the Town Board. No changes were made. Motion was made by Ron Charles to adopt the 2021 Water District #1 Budget as presented. Motion was seconded by Alan Davis and carried with 4 Ayes by Roll Call vote as follows:

	<u>Aye</u>	<u>Nay</u>
Ron Charles	Aye	
Alan Davis	Aye	
John Hofmann	Aye	
Lawrence Wilcox	Aye	

Supervisor Wilcox declared that the foregoing 2021 Town of Oxford Water District #1 Budget was duly passed and adopted. The Water District #1 – 2021 Budget will be filed with Chenango County and placed on file in the Town Clerk's Office and available during regular business hours.

**COMMUNICATIONS:**

The collateral deposit information for the month of October 2020 was received from the Bank of New York Mellon.

**OTHER BUSINESS:**

The 2021 SPCA contract was presented to the town board for approval. There were several changes made in the 2021 contract for wording clarification and a extra cost added for out of county unidentified/at large dogs turned over to CSPCA by the municipality. Motion was made by John Hofmann and seconded by Alan Davis to accept the SPCA 2020 contract. Motion carried with 4 Ayes.

Letter received from New York State Department of Environmental Conservation regarding a permit request to do work on Bowman Creek, near the Chenango River.

Letter received from the Village of Oxford concerning a new lease for the Town of Oxford Town Clerk's office from 2021 – 2025. The increase would be as follows: 2021 – 2023 - \$750.00 to \$800.00; 2024 – 2025 - \$800.00 to \$850.00. Supervisor Wilcox, on behalf of the Town Board, will request that the amount of \$800.00 remain the same for the entire five year period 2021-2025.

**HIGHWAY SUPERINTENDENT’S REPORT:**

Bill Pinney, Highway Superintendent, said that there is an issue with the 2011 Truck box. It is 15 years old and in need of repair. The repair would be around \$8,000. The highway crew is cutting brush and getting the trucks ready for the winter weather. Bill requested that the loader be replace and brought estimates for the Town Board to consider. He also said that there is a lease program that might be of interest. The truck box and loader were put on hold due to budget constraints and to give time to assess any options available.

**BILLS & CLAIMS: November 2020**

Claims #187 thru #198 General Fund: Total: \$ 3,969.21  
Claims #166 thru #178 Highway Fund: Total: \$42,009.16

Motion was made by Alan Davis and seconded by John Hofmann to pay the bills and claims. Motion carried with 4 Ayes.

The next monthly meeting of the Town Board will be held on December 9, 2020 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:50 pm.

James W. Hemstrought Jr.  
Town Clerk