

**OXFORD TOWN BOARD MEETING**  
**Wednesday, November 7, 2018**

The Regular Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox  
Council: Ron Charles  
          Alan Davis  
          John Hofmann – late arrival  
          Carl Koenig  
Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Matt Dilfer

Others Present: Roger Barrows, Code & Dog Control Officer.

**Minutes Previous Monthly Meeting:**

Ron Charles made a motion to approve the minutes of October 10, 2018. Motion was seconded by Carl Koenig and carried with 4 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets and a list of the Fund Balances as of October 31, 2018. He also gave the following Revenues, Appropriations and Checkbook Balances:

**October 2018**

Revenues	\$97,777.04
Appropriation	65,120.74

Check Book Balances:

General	\$ 3,317.22
Highway	67,863.04
T&A	2,113.76
Water District #1	1,065.79

**PUBLIC COMMENTS:** No comments.

One concern was received by Supervisor Wilcox from Phil Sherman about the end of his driveway being lower than the newly surfaced town road. The Highway Superintendent and Councilman John Hofmann said they would take look into this concern.

**COMMUNICATIONS:**

Letter was received from New York State Agriculture and Markets to inform us that the Dog Control Officer Inspection Report was completed on 10-18-2018 and rated "Satisfactory".

**Public Hearing on 2019 Town of Oxford Budget**

Supervisor Wilcox opened the Public Hearing at 8:00 pm. The affidavit of published legal notice dated 10-24-2018 was read.

There were no questions or concerns presented by the public. Since no concerns were brought before the Town Board, a motion was made by Alan Davis and seconded by Ron Charles to close the Public Hearing at 8:03 pm. The motion carried by Roll Call vote as follows:

Ron Charles	Aye
Alan Davis	Aye
John Hofmann	Aye
Carl Koenig	Aye
Lawrence Wilcox	Aye

**Town of Oxford 2019 Budget**

Carl Koenig made a motion to adopt the 2019 Budget as presented. The motion was seconded by Ron Charles and carried with 5 Ayes by Roll Call vote as follows:

Ron Charles	Aye
Alan Davis	Aye
John Hofmann	Aye
Carl Koenig	Aye
Lawrence Wilcox	Aye

Supervisor Wilcox declared that the foregoing 2019 Town of Oxford Budget was duly passed and adopted. The 2019 Town of Oxford Budget will be filed with Chenango County and placed on file in the Town Clerk's Office and available during regular business hours.

**Town of Oxford Water District #1 - 2019 Budget**

The Town of Oxford Water District #1 Budget for 2019 was presented by Supervisor Wilcox and reviewed by the Town Board. No changes were made. Motion was made by Ron Charles to adopt the 2019 Water District #1 Budget as presented. Motion was seconded by Alan Davis and carried with 5 Ayes by Roll Call vote as follows:

Ron Charles	Aye
Alan Davis	Aye
John Hofmann	Aye
Carl Koenig	Aye
Lawrence Wilcox	Aye

Supervisor Wilcox declared that the foregoing 2019 Town of Oxford Water District #1 Budget was duly passed and adopted. The Water District #1 – 2019 Budget will be filed with Chenango County and placed on file in the Town Clerk's Office and available during regular business hours.

**OTHER BUSINESS:**

The New York State audit of the Town of Oxford financial records for the years 2011 thru September 2018 have been completed and found to be in proper order.

**Town of Oxford Highway Department Union Contract**

The Town of Oxford Highway Department Union Contract was reviewed and found acceptable by the Town Board with one correction in the spelling of one employee's name. This contract will be in force and effect from January 1, 2019 to December 31, 2021. Motion was made by Carl Koenig to accept the Town of Oxford Highway Department Union Contract with one correction. Motion was seconded by John Hofmann and carried with 5 Ayes by Roll Call vote as follows:

Ron Charles	Aye
Alan Davis	Aye
John Hofmann	Aye
Carl Koenig	Aye
Lawrence Wilcox	Aye

**HIGHWAY SUPERINTENDENT'S REPORT:**

Superintendent of Highway, Matt Dilfer, stated that the snow equipment is ready for winter. Two trucks are ready and two are in need of some repair. The floor drains in the town garage and the drainage tank on the property needed cleaning. There still is a need for an additional driver and a new or repaired box for one of the trucks.

John Hofman said he would take a look at the truck box and see what should be done. Advertising for a truck driver will continue, with boxed ads placed in the Norwich Sun and Pennysaver.

**BILLS & CLAIMS: November 2018**

Claims #193 thru #207 General Fund: Total: \$19,138.91  
Claims #168 thru #181 Highway Fund: Total: \$54,691.85

Motion was made by Alan Davis and seconded by John Hofmann to pay the bills and claims. Motion carried with 5 Ayes.

The next monthly meeting of the Town Board will be held on December 12, 2018 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 9:20 pm.

James W. Hemstrought Jr.  
Town Clerk