

**OXFORD TOWN BOARD MEETING**  
**Thursday, November 7, 2013**  
**Town & Village Hall**

The Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm at the Village Hall for the transaction of such business that may lawfully come before the Board. This meeting was re-scheduled from the second Wednesday and due and timely notice given to the public as required by law. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox  
Council: Jerry Locke  
              Alan Davis  
              Larry Beckwith  
              John Hofmann  
Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: Timothy Tefft

Absent:

Others Present: Ken Ryan, Planning Board Representative  
                  Steve Behe, Riverview Cemetery Representative  
                  Thirteen Residents

**Minutes Previous Monthly Meeting:**

Larry Beckwith made a motion to approve the minutes of October 9, 2013. Motion was seconded by Jerry Locke and carried with 5 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets, Investment and Certificate of Deposit Reports, as of October 31, 2013. He also gave the following Revenues, Appropriations and Checkbook Balances as follows:

**October 2013**

Revenues	2,427.50
Appropriations	221,913.63

Check Book Balances:

General	36,413.87
Highway	125,505.19
T&A	8,541.86
Payroll	16,531.55
Water District #1	1,320.18

**COMMUNICATIONS:**

The October 2013 collateralized deposit account information report was received from BNY Mellon.

A letter was received from the New York State Dept. of Environmental Conservation that they have received an application for a mining permit which impacts part of the Town of Oxford. The applicant proposes to mine sand and gravel from 3 acres of currently affected land on property near the South Oxford Bridge Road. The DEC for Region 7 will be acting as lead agency for the SEQR review. Only the State can regulate mining operations under the (MLRL) Mined Land Reclamation Law.

A letter was received from Mang Insurance Agency, Norwich, NY, notifying us that Zurich Insurance Company is no longer writing Disability Insurance. The Mang Agency is partnering with Arch Insurance Company to replace our coverage. Arch specializes in Disability Insurance and has an A.M. Best rating of A+.

The Annual Contract for 2014 was received from the SPCA in Norwich, NY. The Contract is the same as last year with the service fee set at \$75.00 per dog and a boarding fee of \$15.00 to be charged beyond the five day holding period if the dog control officer requests it.

Motion was made by Larry Beckwith and seconded by Alan Davis to approve the SPCA Contract for 2014. Motion carried with 5 Ayes.

### **Public Hearing on 2014 Town of Oxford Budget**

Supervisor Wilcox opened the Public Hearing at 7:45 pm. The affidavit of published legal notice dated October 24, 2013, was read.

#### **Public Comments:**

Steve Behe, representing the Riverview Cemetery Association, request financial help from the Town of Oxford for the operation and upkeep of the cemetery. He stated that the Association has been losing money for the last four years and presented copies of their Income/Expense report for those year to the Town Council. He also stated that if the Association didn't get financial help they might have to dissolve the Association and the Town of Oxford would then be responsible for the entire operation. Mr. Behe said they needed between 10 and 25 thousand dollars to continue the operation of the cemetery.

This request should have been made several weeks ago when the budget was being prepared for 2014. Supervisor Wilcox stated that the State of New York has set a budget cap of two (2) percent and our budget is 1.8 percent. Jerry asked Mr. Behe what amount the Association could reasonably get along on for this year and he thought \$7,000 would do. Supervisor Wilcox and the Town Council thought this amount might be feasible.

A motion to close the Hearing was made by Alan Davis and seconded by Jerry Locke at 7:59 pm. Motion carried with 5 Ayes.

Alan Davis made a motion to adopt the 2014 Budget. Motion was seconded by Larry Beckwith and motion carried with 5 Ayes by Roll Call vote as follows:

Jerry Locke	Aye
Larry Beckwith	Aye
Alan Davis	Aye
John Hofmann	Aye
Lawrence Wilcox	Aye

Supervisor Wilcox declared that the foregoing 2014 Town of Oxford Budget was duly passed and adopted. The 2014 Town of Oxford Budget is on file in the Town Clerk's Office and available during regular business hours.

### **Town of Oxford Water District #1 2014 Budget:**

The Town of Oxford Water District #1 Budget for 2014 was presented by Supervisor Wilcox and reviewed by the Town Board. Motion was made by John Hofmann to adopt the 2014 Water District #1 Budget as presented. Motion was seconded by Jerry Locke and carried with 5 Ayes by Roll Call vote as follows:

Jerry Locke	Aye
Larry Beckwith	Aye
Alan Davis	Aye
John Hofmann	Aye
Lawrence Wilcox	Aye

Supervisor Wilcox declared that the foregoing 2014 Town of Oxford Water District #1 Budget was duly passed and adopted. The 2014 Water District #1 Budget is on file in the Town Clerk's Office and available during regular business hours.

#### **OTHER BUSINESS:**

Ken Ryan, Planning Board Representative, presented the recent changes to the Zoning Ordinance and asked when there could be a public hearing on the Ordinance. He said that the 239 review has been sent to the County Planning Board. Supervisor Wilcox stated that the lawyer for the Town of Oxford has retired and he will contact our new lawyer, Steve Natoli and have him look over the changes to the Zoning Ordinance. There may be other changes to be made which will delay the holding of a public hearing.

#### **HIGHWAY SUPERINTENDENT'S REPORT:**

Tim Tefft, Highway Superintendent, reported that the highway department is preparing for the winter season. The building for holding salt is now filled. Work on the road shoulders and brush cutting is still in process. Cook's tree service is expected to be cutting trees next week.

Mr. Tefft received quotes for equipment to be put on the new truck. The low quote was received from Truck Body Specialist, LLC of Oxford, NY. in the amount of \$32,486.00. This quote included switching over the plow from the 2001 Ford, painting of the body in blue, installation of

body onto cab and chassis, new pump controls, etc. The truck is scheduled to be delivered in the middle of December. The old truck will be auctioned off to help with payment of the new equipment.

Motion to accept the bid from Truck Body Specialist, LLC, Oxford, NY, was made by Jerry Locke. Larry Beckwith seconded the motion and the motion carried with 5 Ayes.

**EXECUTIVE SESSION:**

Supervisor Wilcox ask the Town Board to go into Executive Session to discuss a litigation matter. Motion was made by Alan Davis and seconded by Larry Beckwith to go into Executive Session at 8:30 pm. Motion carried with 5 Ayes. The litigation matter was discussed to inform the Town Board as to what decision has been made. Since no further action was needed by the Board at this time, motion was made by Larry Beckwith and seconded by Alan Davis to come out of Executive Session at 8:40 pm. Motion carried with 5 Ayes.

**BILLS & CLAIMS:** November 2013

Claims #175 thru #189: Total: \$ 6,222.96  
Claims #163 thru #173: Total: \$14,954.22

Motion was made by Jerry Locke and seconded by Larry Beckwith to pay the bills and claims. Motion carried with 5 Ayes.

The next Town Board meeting will be held on Wednesday, December 11, 2013 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:45 pm.

James W. Hemstrought Jr.  
Town Clerk